

GALWAY CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
MINUTES

Reorganizational/Regular Board of Education Meeting
Thursday, July 5, 2012
(Previously scheduled for July 12, 2012)

DRAFT UNTIL APPROVED BY THE BOARD OF EDUCATION AT THEIR NEXT MEETING

CALL TO ORDER

The meeting was called to order by Acting Superintendent of Schools, Linda Jackowski at 6:30 P.M. in the High School Library.

Board Members Present: Cheryl Smith, Janet Glenn, Nancy Lisicki, Thomas Rumsey, Dennis Schaperjahn, Joan Slagle and John Sutton.

Board Members Absent: None

PLEDGE OF ALLEGIANCE - Was recited.

ADDITIONS/CHANGES TO THE AGENDA - None

PUBLIC COMMENT ON AGENDA ITEMS - None

NEW BUSINESS

Senator Hugh Farley's letter dated June 21, 2012, indicated that the district has received an additional \$20,200 in funds through the state finance committee for a total of \$50,000.

ADMINISTRATION/CERTIFICATION OF OATH TO BOARD MEMBERS

Oaths of Office were signed by board members and will be certified by the District Clerk.

BOARD PRESIDENT ELECTION

Motion was made by Nancy Lisicki, seconded by Joan Slagle to appoint Cheryl Smith as Board President for the 2012-13 school year.

All voted aye Motion Passed 7-Yes 0-No

BOARD VICE-PRESIDENT ELECTION

Motion was made by Nancy Lisicki, seconded by Dennis Schaperjahn to appoint Thomas Rumsey as Board Vice President for the 2012-13 school year.

All voted aye Motion Passed 7-Yes 0-No

APPOINTMENTS

Motion was made by Nancy Lisicki, seconded by Janet Glenn to accept the following appointments in its entirety.

6-Yes 0-No 1-Abstained by John Sutton Motion Passed

Appoint Acting Superintendent	William Scott (see agreement)	
Rescind Acting Supt. Appointment effective 7/6/12	Linda Jackowski	
Attendance Officers	Cindy Colby, Carol Sniezyk	
Deputy Tax Collector	Ballston Spa National Bank	
Purchasing Agent	Dorene Seelow-Podolec	
Records Access Officer	Linda Casatelli	
Records Management Officer	Linda Casatelli	
Title IX Section 504 Compliance Officer	Linda Jackowski	
District Treasurer	Tammy Andrews	
Deputy Treasurer	Barbara Sleight	
School Physician	TBD	
School Attorney	Whiteman Osterman & Hanna LLP	
External Auditor	West & Co.	
Internal Auditor	A 200 Municipal Services	
Data System Administrator	Edward Pirrone	
Chief Information Officer	Edward Pirrone	
Holder of Asbestos Handling License	Michael Sherman	
Holder of Water Operator Grade D License	Michael Sherman	
Dignity for All Students Act Compliance Officer	Linda Jackowski, Brita Donovan	
Student Activity Accts. Deputy Treasurer	Linda Casatelli	
Student Activity Accts. Treasurer	Barbara Agresta	\$1,200
Claims Auditor	Barbara Pawlowski	\$21.00/hour
District Clerk	Linda Casatelli	\$2,082
Tax Collector	Tracy Kileen	\$3,722
Water Operator & Responsible Charge	Joseph Whalen	\$50/hour
Fixed Assets Manager	Betty Neahr	\$2,000
Medicaid Billing Clerk	Barbara Agresta	\$3,000
Substitute Caller – Jr/Sr High School	Amy Kondrat	\$1,357
Substitute Caller – Elementary School	Janet VanRijsewijk	\$1,357
Custodian of Voting Machines	Beth Ruman	\$150
Chief Inspector/Co-Chairperson Elections	Barbara Sleight	\$7.25/hour (or min. Wage)
Chief Inspector/Co-Chairperson Elections	Ruth Gerardi	“
Board of Registration – School Elections	Shirley Cornell	“
Board of Registration – School Elections	Doris Tretiak	“
Board of Registration – School Elections	Barbara Sleight	“
Board of Registration – School Elections	Ruth Gerardi	“

DESIGNATIONS

Motion was made by Nancy Lisicki, seconded by Janet Glenn to accept all designations in its entirety.

6-Yes 0-No 1-Abstained by John Sutton Motion Passed

School Insurance Agent – Bruce Rowledge

Official Newspaper – Daily Gazette

Official Bank Depository–Ballston Spa Nat'l Bank, Chase Manhattan Bank, NBT Bank, CLASS

Board Work Sessions to be held on the 2nd Thursday of each Month at 6:30 PM

Official Board Meetings to be held on the 4th Thursday of each month at 6:30 PM

with the following exceptions:

November Meeting

November 15th instead of the 22nd

December Meeting

December 20th instead of the 27th

May Meeting

May 14th instead of May 23rd

Reorganizational/Regular Meeting July 11, 2013

Committee memberships for 2012-2013:

Committee of Special Education Full Committee

Chairperson/Administrator – Linda Jackowski

Alternate Chairperson – Andrew Huszar

Psychologist – Andrew Huszar

Physician – TBD

Classroom Teacher of Child Being Reviewed

Special Education Teacher of child Being Reviewed or as Assigned

Parent Representative – Mary Bramer

Parent of Child Being Reviewed

Others as Deemed Appropriate

Committee on Special Education – Subcommittee

Chairperson – Linda Jackowski

Alternate Chairpersons – Andrew Huszar, Shannon Britten

Classroom Teacher of Child Being Reviewed

Parent of Child Being Reviewed

Others as Deemed Appropriate

Committee on Preschool Special Education

Chairperson – Linda Jackowski

Designee authorized to sign preschool STAC Forms – Linda Jackowski

Alternate Chairperson – Andrew Huszar

County Representative – As Appointed by the County – Lesley Monaco/Pam Buchner

Evaluator of Child as Appropriate

Preschool Teacher or Provider as Appropriate

Parent Representative – Mary Bramer

AUTHORIZATION OF ACTING SUPERINTENDENT OF SCHOOLS

Motion was made by Janet Glenn, seconded by Nancy Lisicki to authorize the acting Superintendent to:

- certify payrolls
- approve attendance at conferences, conventions, workshops, etc. for all employees
- apply for special state and federal funds
- approve budget transfers up to \$15,000
- represent the district in matters pertaining to school breakfast/lunch/milk programs:

Resolved that the Galway CSD Board of Education delegates to the chief administrative officer the authority to act as its agent with regard to Galway CSD's participation in the National School Lunch/School Breakfast/Special Milk Programs and to enter into on its behalf all contracts and agreements associated with said participation.

All voted aye Motion Passed 7-Yes 0-No

OTHER ITEMS

Following a discussion regarding the meal rates and bonding of the Superintendent (which will be looked into by the District Superintendent), motion was made by Janet Glenn, seconded by Nancy Lisicki to approve the items below. 7-Yes 0-No Motion Carried

- Establish mileage and meal reimbursement – the most current IRS rate
- Establish the following petty cash funds:
 - \$100 for the school lunch program
 - \$100 for the transportation department
 - \$ 50 for the Business Office
- Continue to purchase the following Bonds:
 - \$1,000,000 bond for the Tax Collector and the District Treasurer
 - \$500,000 bond for the Deputy District Treasurer
 - \$50,000 bond for the Student Activities Accounts Treasurer
- Establish the following hourly pay rates:

Substitute Teacher Aide	\$ 8.50
Substitute Cafeteria	\$ 8.86
Substitute Monitor	\$ 8.50
Substitute Bus Driver	\$16.01
Substitute School Secretary	\$14.00
Substitute Secretary to CSO	\$18.00
Substitute Custodian/Cleaner	\$11.11
Substitute Automotive Repairer	\$14.00
Substitute Nurse	\$14.00
Instructional Tutors	\$22.00
Substitute Teacher	Per the agreement with School Alliance of Substitutes in Education Local 4805
- Establish custodial and vehicle driver rates for school-related and non-school related user groups:

Custodian Rate	\$25/hour (2 hour minimum)
Driver Rate	\$20/hour
- Establish mileage rate for bus user groups \$1.15/mile

- Re-adopt all Policies and Code of Ethics in effect during the last school year for the next school year.
- Resolved that the Board of Education of the Galway Central School District adopt the District's **free and reduced price meal or special milk policy statement** for the next school year which sets forth the conditions that the school must follow in order to participate in this program.
- Establish 2012-2013 food prices as follows:

	<u>Breakfast</u>	<u>Lunch</u>
Elementary	\$1.30	\$2.05
Jr/Sr High School	\$1.55	\$2.20
Adults	\$2.20 (Includes Tax)	\$3.95 (Includes Tax)
	<u>Milk</u>	<u>Ice Cream</u>
Students	\$.55	\$.85
Adults	\$.65	\$.85

PERSONNEL

Motion was made by John Sutton, seconded by Dennis Schaperjahn to approve a memorandum of agreement between the Galway Central School District and William F. Scott appointing him Galway Central School's Acting Superintendent of Schools effective July 6, 2012.

OLD BUSINESS

The June 28, 2012 agenda will show that a special education teaching position for 2012-13 was reinstated to a 1.0 FTE position.

PUBLIC COMMENT - None

EXECUTIVE SESSION

Motion was made by John Sutton, seconded by Dennis Schaperjahn to move into executive session. to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

7-Yes 0-No Motion Carried

REGULAR SESSION

Motion was made by Janet Glenn, seconded by Dennis Schaperjahn to return to regular session.

7-Yes 0-No Motion Carried

ADJOURNMENT

Motion was made by Dennis Schaperjahn, seconded by Nancy Lisicki to adjourn.

7-Yes 0-No Motion Carried

Respectfully Submitted by Linda Jackowski, Acting Superintendent